



ADMISSION APPLICATION DOCUMENTS

What to Provide During the Admission Process

To help us review your application, please provide the documents listed below. Additional documents may be requested after your admission interview based on the program or assistance being considered.

WITH YOUR PROGRAM ADMISSION APPLICATION

- Driver's license (preferred) or another government-issued photo ID
- Most recent paystubs or other proof of current employment income
- Proof of other income or benefits, if applicable
- Documentation related to your current housing situation, if available or requested

If you do not have a requested document, please contact us: email info@firmfoundationva.org or call (757) 381-9558. Missing documentation does not necessarily prevent your application from being reviewed.

AFTER YOUR ADMISSION INTERVIEW

Firm Foundation staff will let you know which additional documents apply to you. Depending on the program, housing opportunity, or funding source, you may be asked to provide:

- Current credit report
- Current checking/savings information or bank statement
- Additional income or employment verification, if needed
- Birth certificate(s) or other household verification for children who will be housed, when needed
- Landlord or housing-related documentation, if applicable
- Documentation required by a specific funding source, if applicable
- TB screening/verification before move-in for Short-Term Shared Housing

NEXT STEP

Submit your Program Admission Application and the documents requested in the first section. Firm Foundation will review your information and contact you regarding the next step in the admission process.

Please note: Submitting an application or providing documentation does not guarantee admission, housing placement, or financial assistance.