



PROGRAM ADMISSION APPLICATION

Housing & Support Services

Please complete all questions that apply. Completion of this application does not guarantee admission, housing placement, financial assistance, or landlord approval. Return application to info@firmfoundationva.org.

1 Applicant Information	
Full Legal Name	Preferred Name
Date of Birth	Age
Phone	Email
Current Address	City / State / ZIP
Mailing Address (if different)	Preferred Contact: ☐ Call ☐ Text ☐ Email
Currently pregnant? ☐ Yes ☐ No	Estimated Due Date (if applicable)
2 Children	

Please list all of your children, whether or not they currently live with you.

Child's Name	Date of Birth / Age	Relationship	Lives With Parent?
			☐ Yes ☐ No
			☐ Yes ☐ No
			☐ Yes ☐ No
			☐ Yes ☐ No
			☐ Yes ☐ No

Other household information you would like us to know:

3 Current Housing Situation

Where are you currently staying? ☐ Own/rent housing ☐ Family/friends ☐ Shelter ☐ Hotel/motel ☐ Vehicle/place not meant for habitation ☐ Other:

How long have you been staying there?

How long can you remain there?

Currently homeless or at risk of losing housing? ☐ Yes ☐ No

Written eviction/notice to vacate? ☐ Yes ☐ No

Briefly describe what has caused your current housing situation:

Do you owe a landlord or utility company money that may affect future housing? ☐ Yes ☐ No ☐ Unsure If yes, approximate amount/type:

4 Employment & Income	
Current employment status: ☐ Full-time ☐ Part-time ☐ Temporary ☐ Self-employed ☐ Not currently employed	
Employer	Position / Job Title
Average Hours per Week	Pay Frequency: ☐ Weekly ☐ Bi-weekly ☐ Twice monthly ☐ Monthly
Net / Take-Home Pay per Pay Period	Expected significant income change in next 60 days? ☐ Yes ☐ No
Other income/benefits: ☐ Child Support ☐ TANF ☐ SNAP ☐ WIC ☐ SSI/SSDI ☐ Unemployment ☐ Veteran Benefits ☐ Other ☐ None	
If you expect an income change, briefly explain:	
5 Education & Employment Goals	
Highest education completed: ☐ Less than High School ☐ High School/GED ☐ Some College ☐ Associate ☐ Bachelor's ☐ Graduate ☐ Trade/Certification ☐ Other	
Currently enrolled in school/training/certification? ☐ Yes ☐ No If yes, identify program/school:	
Briefly describe your current employment or career goal:	
6 Financial Snapshot	
Checking Account? ☐ Yes ☐ No	Savings Account? ☐ Yes ☐ No
Approximate Savings: ☐ \$0 ☐ Under \$250 ☐ \$250-\$499 ☐ \$500-\$999 ☐ \$1,000+	Financial obligations making housing difficult? ☐ Yes ☐ No
If yes, briefly identify the primary financial concern:	
7 Transportation	
Primary transportation: ☐ Own vehicle ☐ Public transportation ☐ Family/friends ☐ Rideshare ☐ Other	
Valid Driver's License? ☐ Yes ☐ No	Reliable transportation to work/appointments? ☐ Yes ☐ No
Transportation barrier, if any:	
8 Housing & Support Needs	
Assistance requested: ☐ Short-Term Shared Housing ☐ Transitional Housing ☐ Housing Stabilization Assistance ☐ Case Management ☐ Financial Education/Budgeting ☐ Employment/Career Support ☐ Transportation Support ☐ Life Skills/Personal Development ☐ Other	
1 Most important need affecting stable housing:	
2 Second most important need:	

3 Third most important need:	
9 Program Participation	
Firm Foundation programs may include case management, goal planning, financial education, life-skills activities, employment support, referrals, and regular meetings with program staff	
If accepted, are you willing to actively participate in services identified as part of your program plan? ☐ Yes ☐ No ☐ Would like more information	
Are there scheduling, childcare, work, transportation, accessibility, or other barriers that could affect participation? ☐ Yes ☐ No If yes, describe:	
10 Referral Information	
How did you hear about Firm Foundation?	Referred by an agency/provider? ☐ Yes ☐ No
Agency / Organization	Contact Person
Phone	Email
11 Applicant Certification	
I certify that the information provided in this application is true and complete to the best of my knowledge I understand that Firm Foundation of Virginia may request documentation needed to verify eligibility and determine appropriate services. I understand that submitting this application does not guarantee admission, housing placement, financial assistance, or landlord approval. Any authorization for Firm Foundation to obtain or share information with another person or agency will be addressed through a separate Release of Information when required.	
Applicant Signature	Date